

Privacy Policy

Who we are

We are Palliative Care Social Work Australia Inc. Also known as PCSWA Inc.

Our website address is <https://pcswa.org.au>.

Changes to the Privacy Policy

Due to the developing nature of privacy principles for online communication, this policy may be changed due to new developments or issues that may arise. Any amendments will be updated on this website. If you have objections to the Privacy Policy, you should not access or use the Site.

The purpose of the policy

This Privacy Policy has been created as we need to collect, store, use and disclose a range of information for your website experience. We are committed to protecting your privacy, keeping your personal information safe and ensuring the security of your data.

What personal data we collect and why we collect it

Visitors to this Site may supply personally identifiable information (such as name, address, email address, telephone numbers) for the purpose of requesting further information or signing up for membership.

For the purposes of processing recurring subscription payments, we store the customer's name, billing address, shipping address, email address, phone number and credit card/payment details.

When using our contact forms, we will cache your information until each interaction is complete. We will cache the email for a short period for operational reasons, where the contact results in an email being sent. Access and use of this information is restricted to approved staff in PCSWA Inc. By voluntarily supplying your email address, you are authorising Palliative Care Social Work Australia Inc. to contact you about information relating to the website.

PCSWA Inc. does not collect personal information from you unless you provide it to us. Any information you provide will not be divulged to any third party without your prior consent. This means that you can visit this website without informing us who you are or revealing any personally identifiable information.

Comments

Comments are not currently collected on our website.

Avatars are not currently used on our website.

Cookies

We may log information using cookies, which are small data files stored on your browser by the Website. We may use both session cookies, which expire when you close your browser, and persistent cookies, which stay on your browser until deleted, to provide you with a more personalized experience on the Website.

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser. When you log in, we will also set up several cookies to save your login information and your screen display

choices. Login cookies last for two days, and screen options cookies last for a year. If you select

"Remember Me", your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

Analytics

Who we share your data with

We do not share data with other parties without your express permission. We will share your order information with PayPal when you purchase membership or other products. We accept payments through PayPal. When processing payments, some of your data will be passed to PayPal, including information required to process or support the payment, such as the purchase total and billing information. Please see the PayPal Privacy Policy for more details.

How long we retain your data

For users that register on our website (if any), we also store the personal information you provide in your user profile. All users can see, edit, or delete their personal information at any time (you cannot change their username). Website administrators can also see and edit that information. PCSWA administrators can see your order information for administration purposes.

What rights you have over your data

If you have an account on this site, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

Where we send your data

Website visitors and users' internet session information may be checked through an automated security detection service.

Your contact information

Your personal data will be used to support your experience throughout this website, to manage access to your account and to communicate with you.

Additional information

How we protect your data

PCSWA Inc. holds personal information in a number of ways, including in electronic databases, email contact lists and in paper files held in drawers and cabinets, locked where appropriate. The policy of PCSWA Inc. is to take reasonable steps to:

- make sure that the personal information that we collect, use and disclose is accurate, up to date and complete and (in the case of use and disclosure) relevant, and
- protect the personal information that we hold from misuse, interference and loss and from unauthorised access, modification or disclosure.
- You can also help us keep your personal information up to date; by letting us know about any changes to your personal information, such as your email address.

The steps we take to secure the personal information we hold include ICT security (such as login and password protection) and personnel security.

What third parties we receive data from

We receive security information from third party vendors about IP traffic and file images for the purposes of securing our website and communication with users.

Data Collected to Manage Your Membership

At checkout, we will collect your name, email address, username, and password. This information is used to setup your account for our site. If you are redirected to an offsite payment gateway to complete your payment,

we may store this information in a temporary session variable to setup your account when you return to our site.

At checkout, we may also collect your billing address and phone number. This information is used to confirm your credit card. The billing address and phone number are saved by our site to prepopulate the checkout form for future purchases and so we can get in touch with you if needed to discuss your order.

At checkout, we may also collect your credit card number, expiration date, and security code. This information is passed to our payment gateway to process your purchase. The last 4 digits of your credit card number and the expiration date are saved by our site to use for reference and to send you an email if your credit card will expire before the next recurring payment.

When logged in, we use cookies to track some of your activity on our site including logins, visits, and page views.

How to contact Palliative Care Social Work Australia Inc.

If you have any queries regarding this Privacy Policy or wish to have any personal information edited or deleted from our records please contact us via our website's contact page or email admin@pcswa.org.au